



FOSTEX

PROJECT FOSTEX Deliverable

D.3.2.2 2nd Quality and Evaluation Report



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Abbreviations and Acronyms

ACI	Amman Chamber of Industry
AEI TEXTIL	Associació Agrupació d'Empreses Innovadores Tèxtils
AMITH	Association Marocaine des Industries du Textile et l'Habillement
BAU	Al-Balqa Applied University
CIAPE	Centro Italiano per l'apprendimento permanente
CRE.THI.DEV	Creative Thinking Development
D	Deliverable
EACEA	Education, Audiovisual and Culture Executive Agency
EC	European Commission
EQEC	External Quality and Evaluation Committee
ESITH	Ecole Supérieure des Industries du Textile et de l'Habillement-
EU	European Union
FOSTEX	Fostering innovation in the Jordan and Moroccan textile industry
GA	Grant Agreement
GD	Google Drive
INCDTP	Institutul National de Cercetare-Dezvoltare Pentru Textile
JUST	Jordan University of Science and Technology
MCI	Material Connexion Italia SRL
N/A	Not Applicable
PC	Project Coordinator
QEP	Quality and Evaluation Plan
sit-rep	Situation report
UH2C	University Hassan II de Casablanca
UNIWA	University of West Attica
UPC	Universitat Politècnica de Catalunya
WP	Work Package
WPL	Work Package Leader



1. Executive Summary

This document summarizes the main activities which have been implemented during the 2nd period of 6-months of project with regard to the quality assurance. For a more consolidated picture, this document should be read in conjunction to the review from the External Quality and Evaluation Committee which will follow.

After a brief introduction of how the project quality assurance has been built during the first six months of project implementation, the findings - based on internal consortium surveys using the data collection forms included in the Quality Plan and agreed by the partnership- are presented.

Following, the evaluation of the data collected and the comments submitted, the results are depicted and where is needed, recommendations are developed for the practical amelioration of the different aspects that have been investigated.

Upon decision made at the kick-off meeting , integrated in the Quality and Evaluation Plan, the Quality and Evaluation Report includes a Progress Report on the implementation of the project's actions, following the template of the "Table of achieved /planned results" provided by the EACEA. The Progress Report is presented as ANNEX III and it is used to assess the effective time management in comparison to the outputs produced.

In the Annex area, the links to the Evaluation Google forms and the updated table of the Evaluation and Monitoring Table are given.

2. Description of the Quality WP implemented activities

2.1 Quality and evaluation purpose and methodology

In order to implement a proper and coherent action for a qualitative monitoring of the working partnership and of its deliverables, the WP leader, CRETHIDEV, has drafted, shared and finalised the Quality and Evaluation Plan. The plan includes tools and guidelines that have been edited and reviewed by Partners within the first semester of the project and they represent the frame of reference for the quality assurance of the project.

The aim of the quality assurance is to put into action all the necessary tools so as to guarantee high performance and efficacy to working processes of the partnership and its final products. The methodology of the monitoring aims at raising constant awareness among the partners on the necessity of high level of qualitative performance, so as to put strong foundations for effective performance and consistent and reliable results. In order to achieve these goals, the monitoring actions have planned to assess, on a regular basis, different aspects of the project working development and its outcomes by



submitting monitoring tools to the partnership and discussing with the consortium the outcomes. This discussion shall lead the consortium to a decision making process so as to ameliorate weak issues and features of the working approach, improving thus the quality of the work and results.

For this purpose, different project aspects have been targeted so as to monitor them on an on-going basis:

- Working effectiveness and progress of the partnership (6months Progress Reports and annual Internal Project Evaluation)
- Relevance to the project objectives, timely delivery and adequacy of project Deliverables (Deliverable Evaluation)
- The quality, functionality and usability of e-resources such as the e-platform and the e-content (Web Portal Evaluation)
- Meeting and event evaluations (Meeting Evaluation, Event Evaluation)
- Evaluations of project training activities/deliverables such as training courses, seminars, practical training (Training Evaluation from peers and participants)

For each of the above mentioned aspects, assessment tools have been designed and shared in order to collect data and allow Partners to provide feedback and suggest corrective interventions. The data collection tools have been shaped in the form of check lists, including also open questions for comments, thus allowing both in depth evaluation of the different aspects related to the monitored topic and at the same time easy and feasible data collection. For transparency reasons, links to the Evaluation Google forms are offered in Annex I of this report.

Next, a data collection calendar has been designed according to the timing of the project deliverables, enabling – this way – the consortium to make in time the quality control of the project results. The calendar is part of the Evaluation and Monitoring Table, annexed to the QEP.

2.2 Evaluation of the project outputs and processes of the period

In the second six months of FOSTEX project, the following main activities have been performed in terms of monitoring:

-Submission of the Deliverable Evaluation Google Form for every deliverable, processing of the collected data and forwarding results to the authors to accept or reject suggestions.

-Submission of the 2nd six-month Internal Evaluation Google Form and processing of the collected data.

-Submission of the Meeting Evaluation form for the 3rd Project Meeting and processing of the collected data.



-The presentation and discussion, in plenary session during the 3rd project meeting in Morocco, of the evaluation results so as to raise awareness and activate the decision-making process for amelioration of project results.

-Elaboration of the 2nd Quality report

In the following chapters, a detailed presentation of the evaluations regarding project deliverables, meetings and the overall internal project assessment are presented.

2.3 Participants to the evaluations

The evaluation form is addressed each time to specific reviewing partners who have not participated in the development of the task in question. The name of the reviewing organizations is mentioned in a special column of the Evaluation and Monitoring Table. However, in the case of the overall evaluation of the project processes and efficiency through the “Internal Evaluation Form”, all partners involved in the project can provide their views.

In order to assure objective and fair evaluation of the deliverables the name of the reviewer and/or institution is not a mandatory field. However, it is helpful to know the person-institution in case further feedback is needed to implement the reviewer’s suggestions. At this stage, the minimum number of internal reviews accepted to finalize the evaluation step was four per task.

3. Evaluation of Deliverables: D1.1 Methodology pack

The document provides the guidelines and requirements for the implementation of WP1 activities, including the detailed plan for what needs to be done (research activities) and how to approach them (methodology for conducting the desk and field research, timelines and standardized templates for reporting and compiling the results)

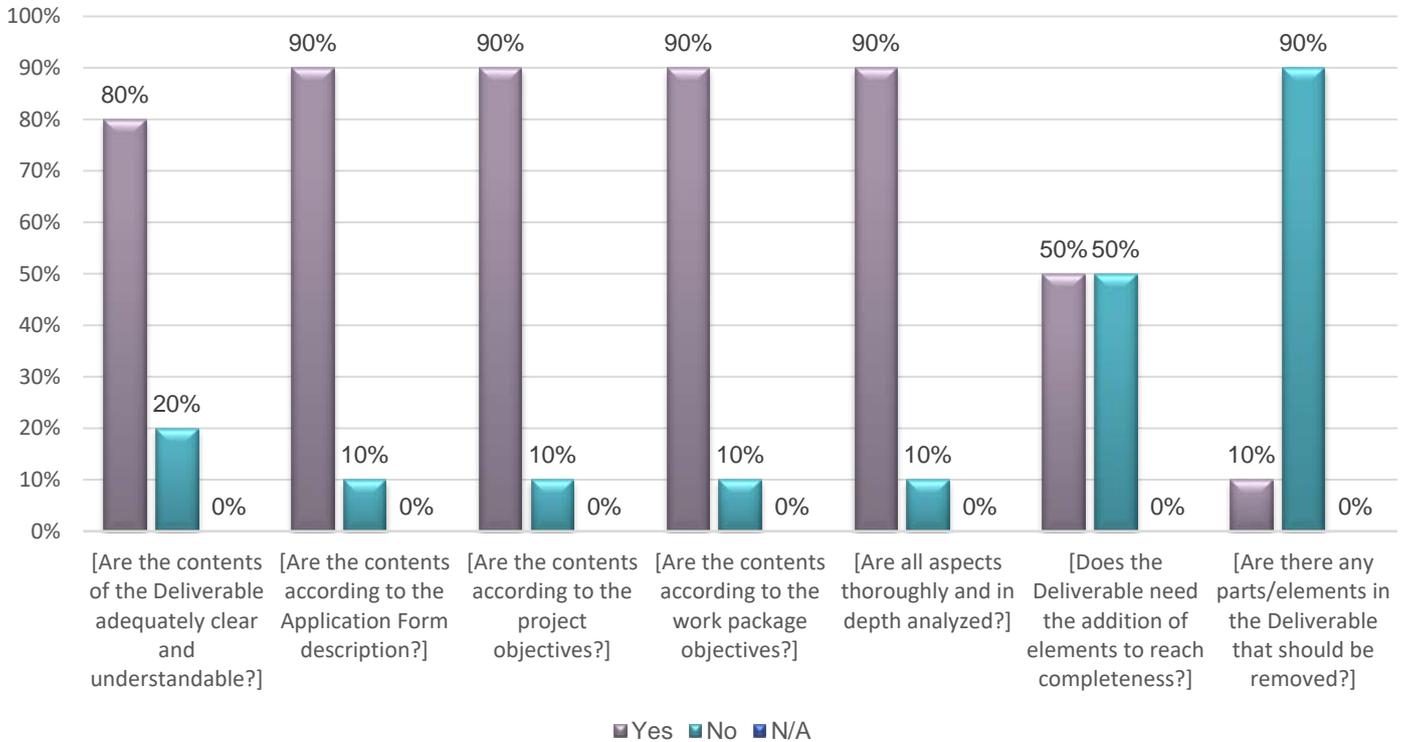
Nine partners participated in the evaluation of the deliverable.

3.1 Responses presentation

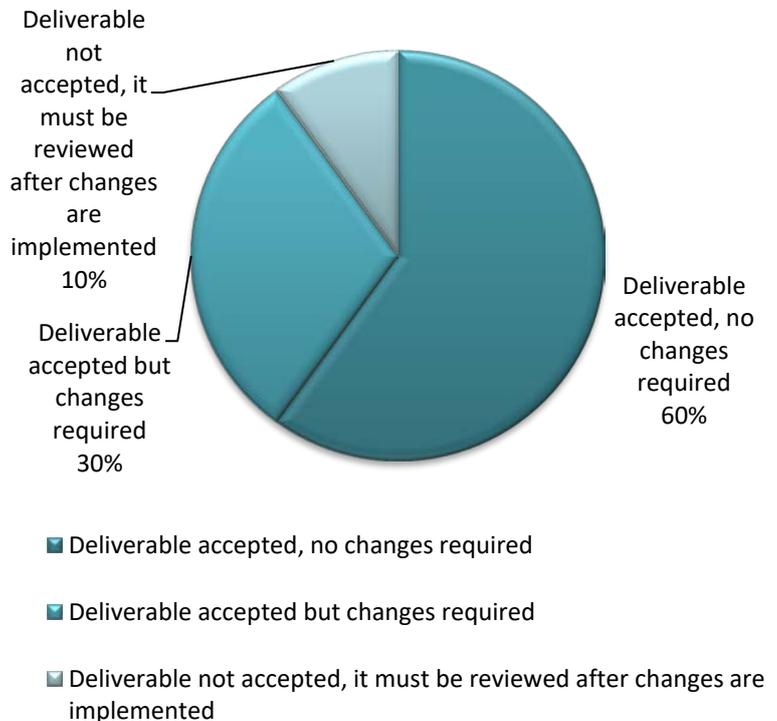
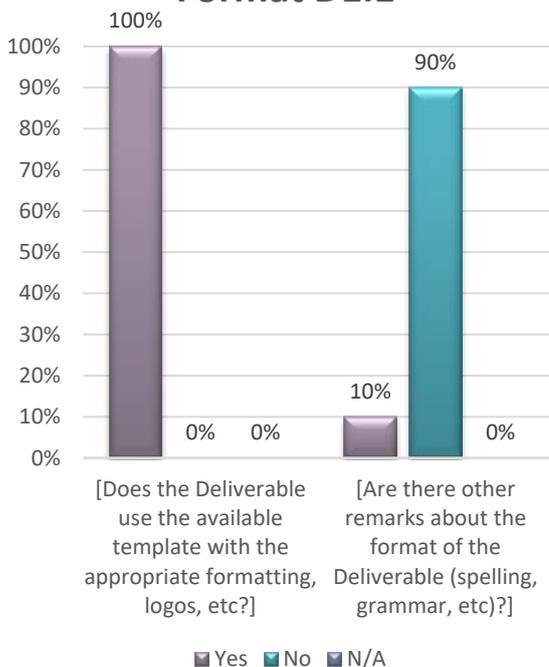
In the graphs of the next page, the responses from the participants in the evaluation are presented.



Contents D1.1



Format D1.1





3.2 Comments on the contents

1. In my opinion the content should be revised through the document and try to adjust to what was described on the detailed application of FOSTEX. I recommend to have only 1 main document and the rest of documents in Annexes (for example, annexes should contain surveys, questions for the focus groups and how to perform the focus groups). The annexes should be cited in the main document. I could not find the template for the collection of best practices. The guidelines for the focus groups, apart to include general information about how to perform the focus groups, should include the specific questions for this project.

Templates for reporting should be also included.

I recommend revising in depth de document. Additional comments are included in a word file in google drive (under the same name of the document but with _COMMENTS)

3.3 Comments on the format

1. In 'D1.1_Methodolgy pack_FOSTEX_v0.3', at page 8, I saw that the approaches for field research are interview and focus group...but you declared in page 13 is under umbrella "field research through focus group"...maybe you should redefine the approaches from page 8 as: field research through questionnaires and field research through focus group....
2. I suggest that you add the templates/structure of the contents for: -the National Research report (D1.2), EU best practices (D1.3), Cross country research report (D1.4), probably in the form of annexes.

3.4 Suggested improvements: Important changes that should be implemented - Missing information - Further improvements

1. Comments are tracked on the document directly
2. Page 6 Section "Industrial Sector Survey" - Question number 5 of the questionnaire does not describe correctly the different activities within the textile sector, it should be expanded and clarified. Perhaps in Jordan it is ok but for Morocco there are other kind of companies not related to fashion.
3. In "D1.1_Methodolgy pack_FOSTEX_v0.3", at page 8, I saw that the approaches for field research are interview and focus group...but you declared in page 13 is under umbrella "field research through focus group"...maybe you should redefine the approaches from page 8 as : field research through questionnaires and field research through focus group....

3.5 Other observations: Minor corrections that need attention



1. page 1, distribution level: is the deliverable meant to be disseminated publicly? If yes, we can upload it to the website...
2. p11, 4.4. Methodology for the Field Research through questionnaires / It is written that CRE.THI.DEV and/or CIAPE will provide the questionnaires but they have already been elaborated...

3.6 Results and conclusions

The deliverable was extensively reviewed by the author and the final version incorporated changes proposed by the partners. Furthermore, the Evaluation process of this deliverable initiated an in-depth conversation during the 3rd Project meeting, concerning the given options within the Deliverable Evaluation Forms. After a productive dialogue, it was concluded that three new options will be provided at the end of the evaluation form, since there isn't in the consortium's intentions to discard a deliverable, but to implement changes minor, major or not. The following table depicts the old and new options, that are included in the amended version of the Deliverable evaluation form annexed to the Quality and Evaluation Plan.

Previous options	Amended options
Deliverable accepted, no changes required	No changes required
Deliverable accepted but changes required	Minor changes required
Deliverable not accepted, it must be reviewed after changes are implemented	Major changes required, it must be reviewed after changes are implemented

4. Evaluation of Meetings: 3rd Meeting

This meeting serves the purpose of planning, executing common tasks and monitoring activities.

4.1 Participants

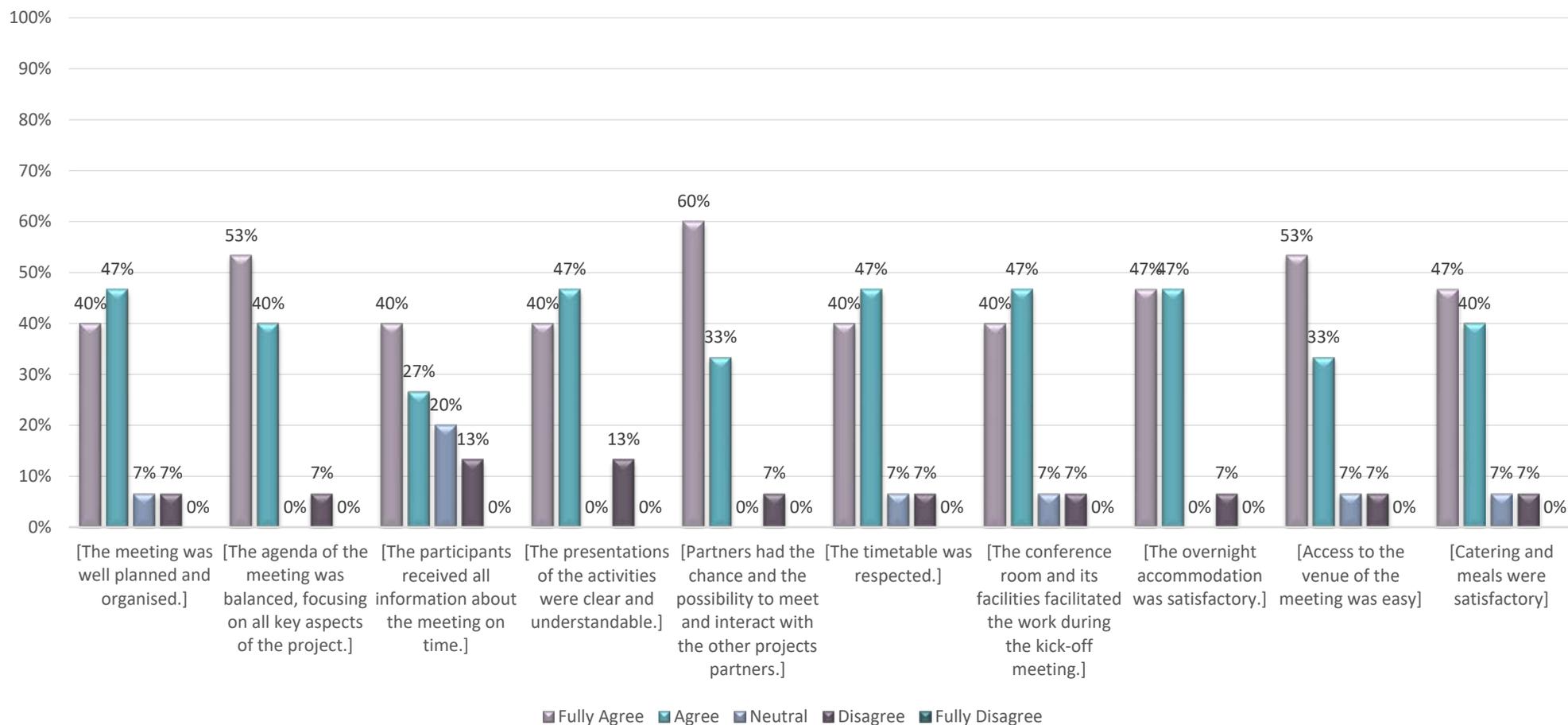
In the 3rd Project meeting partners from all 13 Partner Organizations participated. Fifteen (15) participants evaluated the meeting via the online Meeting Evaluation Google Form.

4.2 Responses presentation

The analysis presented in the following pages is based on a 5 points Likert Scale: 1=Fully Disagree - 5=Fully Agree).

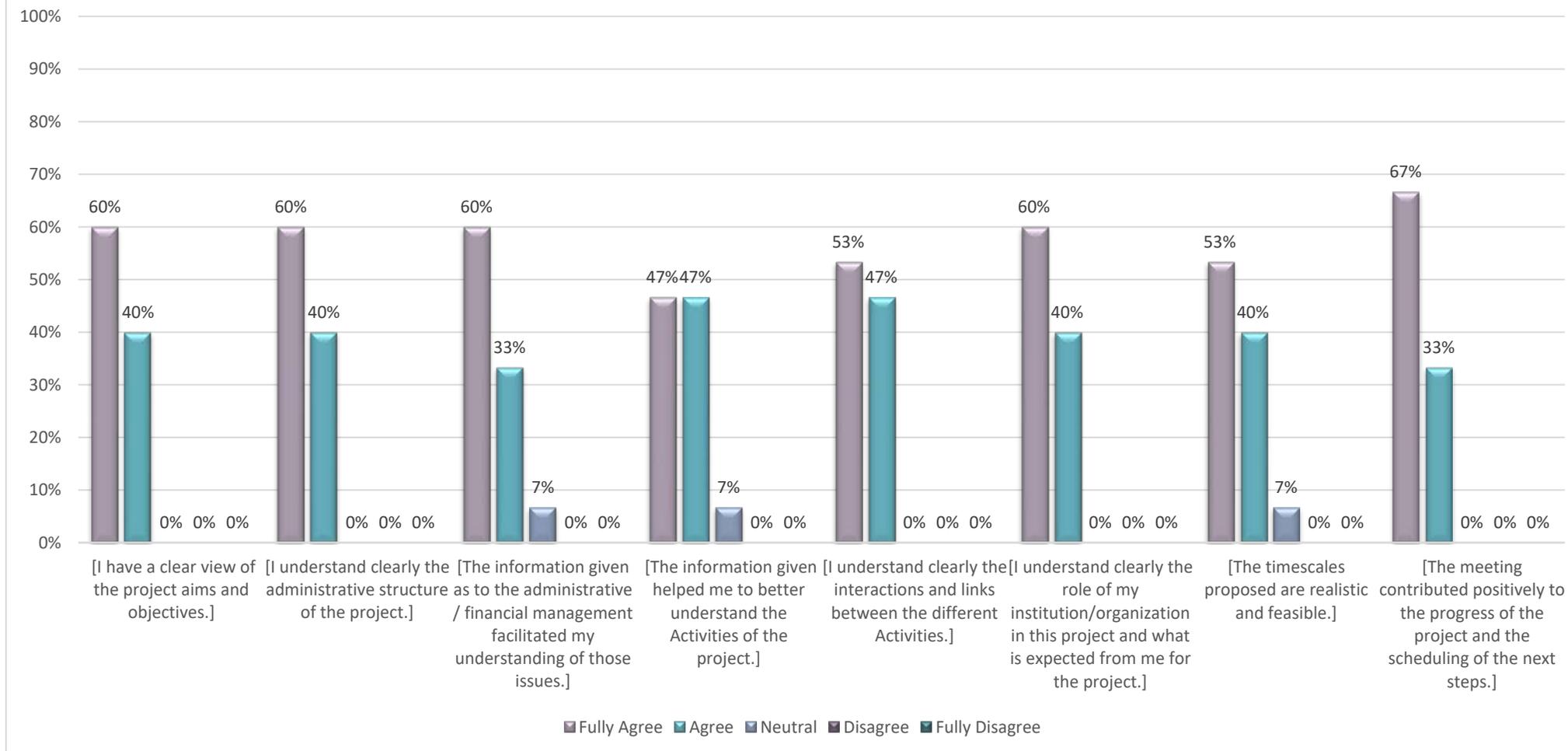


The meeting





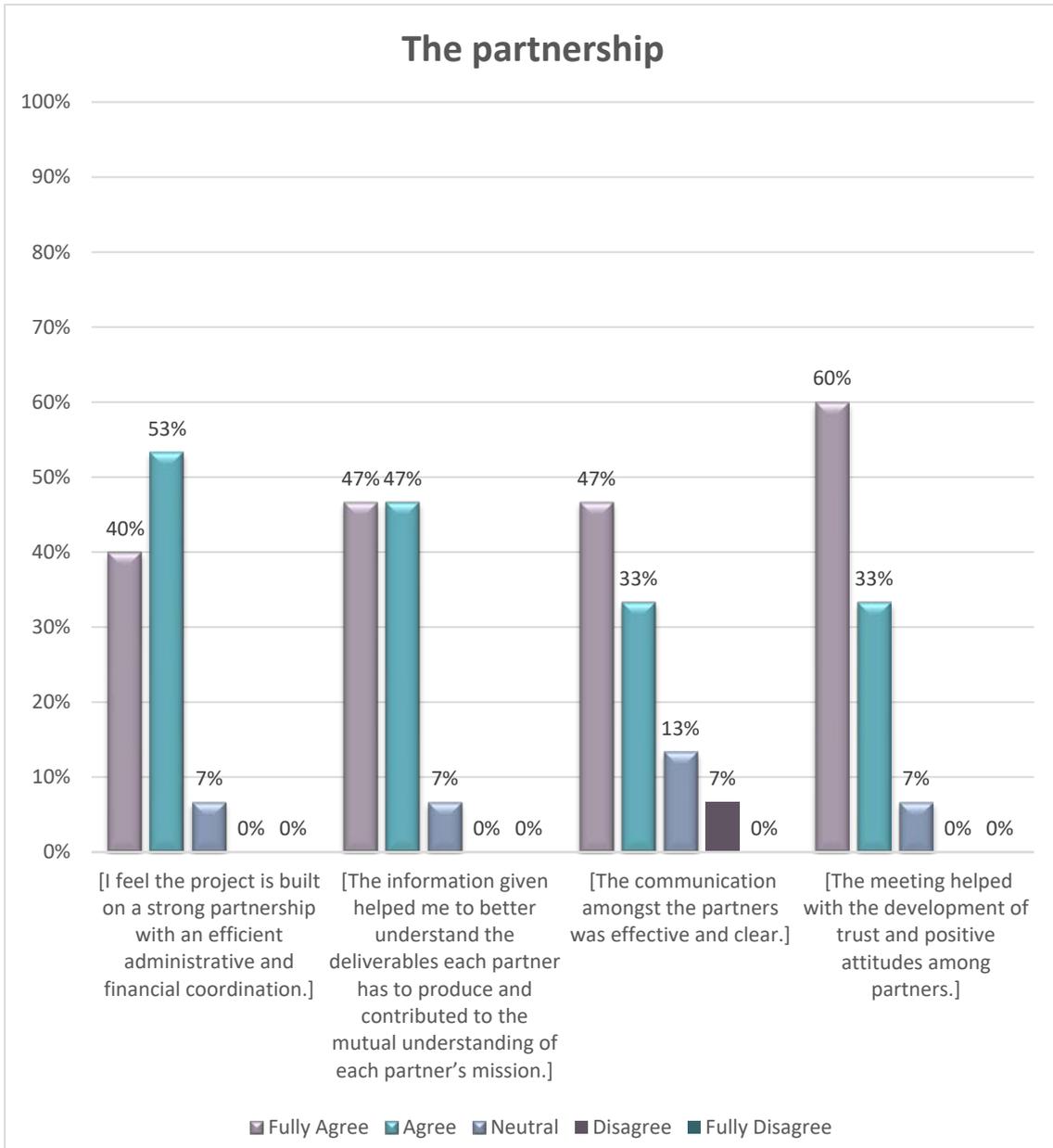
The project





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4.3 Comments

Comments on the meeting:

- Ppts are mostly copy-paste from proposal. Need to focus on key points and do not divert into pointless discussions. We need to start working on the core aspects of the project rather than methodology pack. It would have been



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appreciated communication prior to the meeting about pick up and transport. It was great but better communication would help.

- Due to the support of the organizers everything was done well.

Comments on the project:

- I do understand well the project because I wrote it. But I think many people still do not.

Comments on the partnership:

- Need to focus on output directed. Less on the less important aspects. We must get focus on the major goals
- I would suggest improving communication among partner to guarantee a continuous update; I would suggest a monthly email containing updating on activities evaluation, problems to be solved, pending tasks and deadlines.

4.4 Open Questions

The meeting enabled me to clear up questions I previously had on:

- The schedule of the meetings planned for the following months
- What is expected from my institution for the project.

The following element is still a major concern to me:

- The two centres business model
- To buy equipment on time
- We need to focus on important issues. So much time spent in recurrent subjects not so much important.
- Training for the Morocco and Jordan partners
- The training course in Terrassa
- Communication and respect of deadlines
- To provide deliverables on time

The major obstacle/barrier in this project for the near future will be:

- Can't see an obstacle now
- Bureaucracy
- Same, difficulty to focus on main points
- Purchase of equipment
- Organising the training course
- Nothing to report



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Please tell us the most important outcomes of the project for your organization. Why are they more important than other outcomes?

- The role of each partner and the deliverables
- At this stage we can't speak about outcomes. But we can already note that there were many lessons learned through the different meetings and the literature produced so far by the consortium.
- Build up the advanced centers
- Network
- Work with new technology / buying the laboratory equipment
- Purchase of equipment and training of staff because we need it to improve our performance in the textile field
- It will help the garment sector to see the European experience

Suggestions and aspects to be improved (good practices noted)

- Presentations of each WP should be clear and avoid deepening in information that was already given in previous meetings (if required, a fast remembering is enough)
- None
- Communication
- Communicate more with project managers through on-line communication tools

Are there any additional comments you would like to make regarding the project?

- All the partners must be collaborative and check the deliverables and other information when asked, as well as respect the delivery dates.

4.5 Results and Conclusions

Overall, 3rd Meeting of the FOSTEX project was considered very successful. It received an average score of 4.3/5 by the people who participated in the evaluation and the percentage of scores ≥ 3 (neutral, agree, fully agree) in the meeting section was 93%. Negative scores concerning the meeting (disagree or fully disagree) accounted only for 7%. Questions receiving the lowest scores (2 participants with negative opinion) are: 1. The participants received all information about the meeting on time; 2. The presentations of the activities were clear and understandable.

By analysing the comments and answers received to the open questions section of the questionnaires it appears that:



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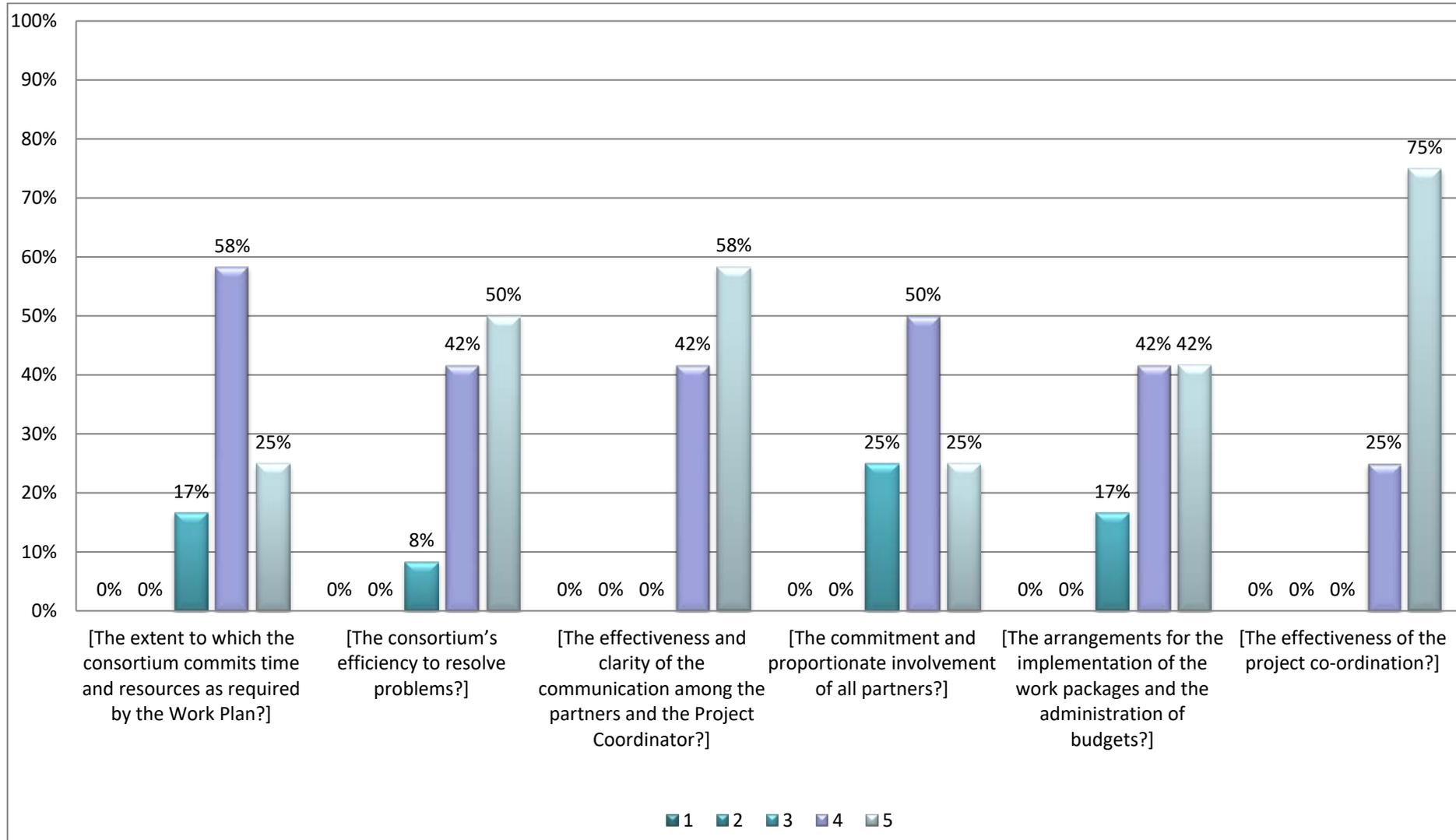
1. The meeting facilitated the participants to have a clear agenda about the next steps of the project and better understand the role of each organisation.
2. Budgetary issues which were of interest during the previous meetings appear to be resolved and the concerns of the consortium now sit on the following 3 subjects:
 - Timely purchase of the equipment;
 - Training activities of the staff who will be involved in the textile centres;
 - Focus on what's important, meaning the quality and accuracy of the outputs of the project.
 - Efficient communication between partners.
3. In line with this last issue, **the coordination has already adapted a more active approach, and has introduced a monthly update of the project's implementation and next steps via email.**
4. A more practical approach in the workflow of the project meetings is recommended. This can be done by **focusing to the next steps of the project and round table discussions of the issues encountered** in the previous period. Presentation of work done and made known to the partnership via email, the common folder and the participation in the evaluation process should take up minimum time.

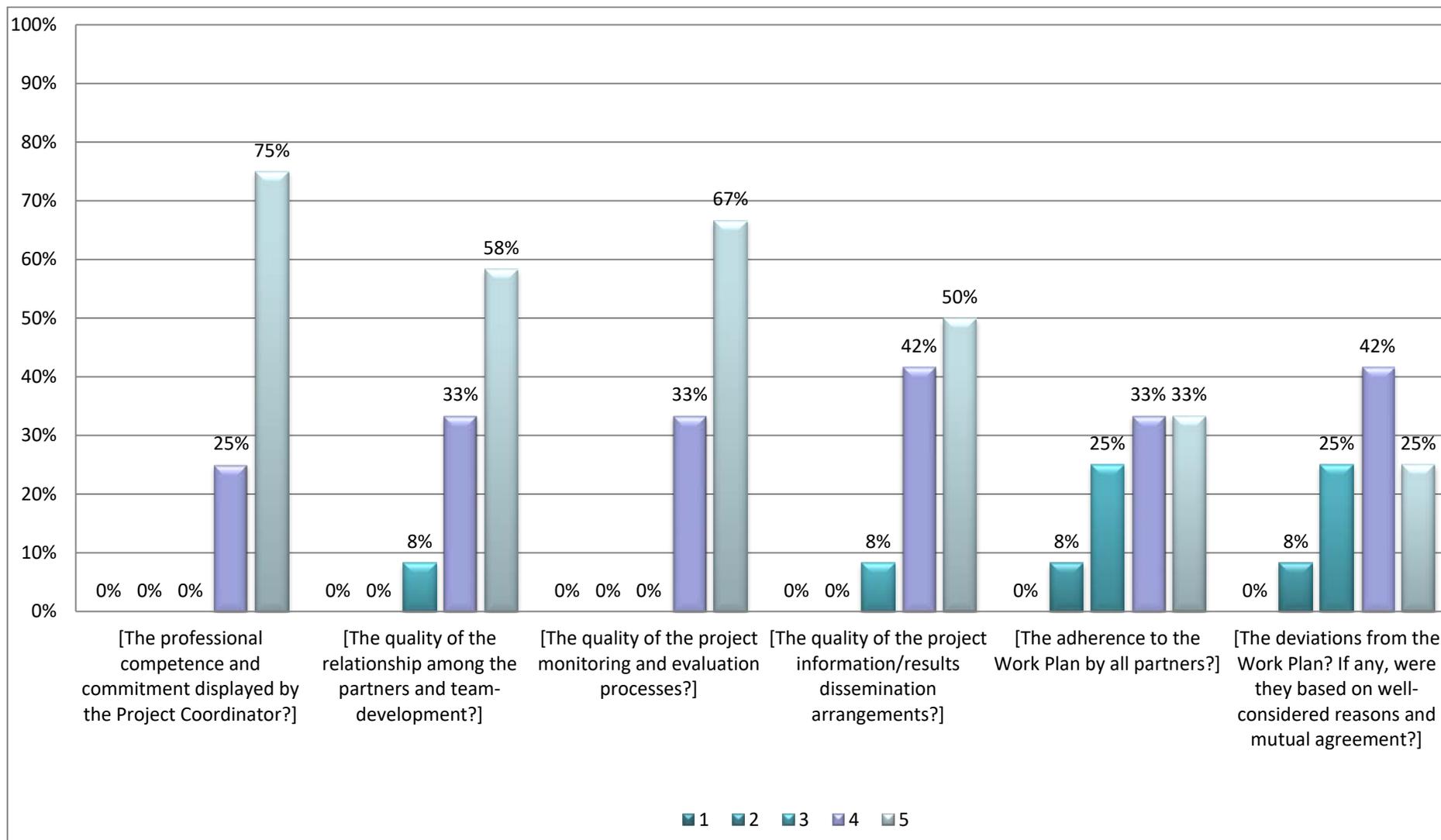
5. 2nd Internal Evaluation of the project

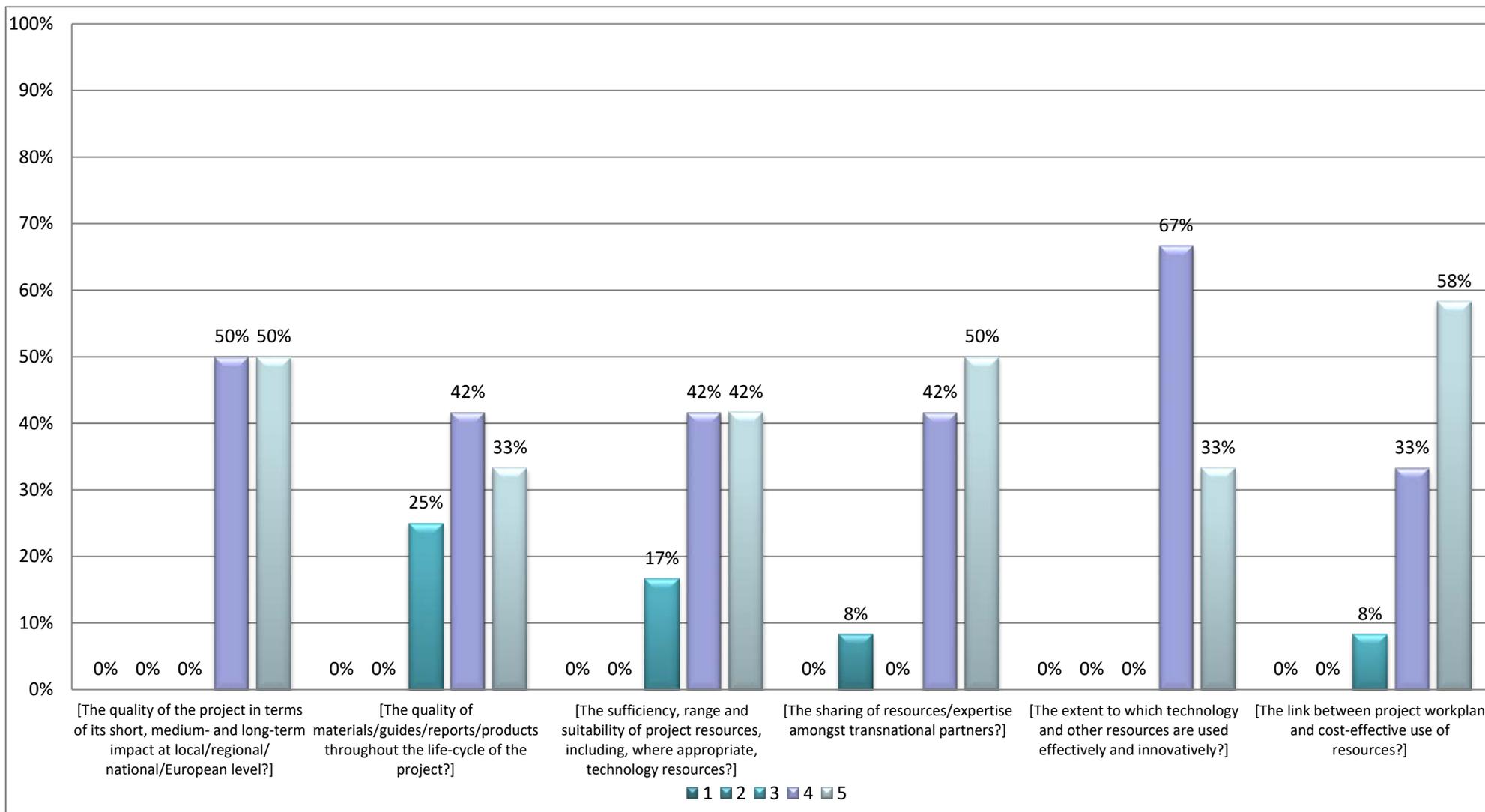
The purpose of the project evaluation is to assess the work methodology and achievements of the project as well as appraise the project partnership approach including management structures, communications and work relationships.

5.1 Responses presentation

The questionnaires and result analysis follow a 5 points Likert Scale where 1=Poor - 5=Excellent.









5.2 Other Comments and Suggestions

- I suggest that a close monitoring should be placed to the purchase of the equipment by the partner countries' HEIs. It is vital both for the development of the project and for the smooth implementation of the financial arrangements.
- Organisation/logistics of meetings need some improvement; e.g. timely and clear information.
- Partners should make an effort to stick to due dates

5.3 Results and Conclusions

12 partners participated in this evaluation. 99% of the evaluation scores given by project Partners were above the threshold of 3, thus the percentage of questions receiving **scores over or equal to 3 is 99%**, and the total **average score is 4.3**. The highest scores were given once more to the effectiveness and competence of the Project Coordination, whereas the “adherence to the Work Plan by all partners” and if “the deviations from the Work Plan were based on well-considered reasons and mutual agreement” received the lower scores, 3.9 and 3.8 respectively.

Finally, the partnership has been positively reactive to the submission of the monitoring tools (questionnaires and check lists), though on different levels according to different submissions.

Recommendation

Although scores on the negative side of the scale were provided by just one participant, and the fact that the project receives approximately equal score as the previous internal evaluation (4.3 Vs 4.4), the consortium should focus on the timely submission of the deliverables and promote the adherence to the Work Plan in order to reverse the current declining perception.



6. Annexes

6.1 Annex I - Links to Google Forms Evaluations

Annex I provides the links to the Evaluation Forms produced during the 2nd semester of the project.

6.2 Annex II - Evaluation and Monitoring Table

To monitor the timely performance of tasks linked to quality control, the updated table of the Evaluation and Monitoring Table is annexed to this report (Annex II).

6.3 Annex III - Progress report

Annex III represents the Progress report for the 2nd 6-month period of FOSTEX project.

For the drafting of the Progress report the official template of the “Table of achieved / planned results” was distributed to the WP leaders who were responsible for completing one form about the WP found under their leadership. The template includes 3 separate sections named “Achieved results”, “Foreseen Results” and “Occurred Changes”.

The “indicators of progress” described in the project’s proposal are already incorporated under the quality indicators/criteria set by the Quality plan (column H of Annex II: Evaluation and Monitoring Table) and are used under the heading “Specific and measurable indicators of achievement” to monitor the development of the WPs.



Annex I: Links to Google Forms Evaluations

[Deliverable Evaluation Form D1.1_FOSTEX](#)

[3rd Meeting Evaluation_FOSTEX](#)

[FOSTEX Internal Evaluation 2nd semester](#)

Annex II - Evaluation and Monitoring Table

FOSTEX		Co-funded by the Erasmus+ Programme of the European Union 											
Project No - 598347-EPP-1-2018-1-ES-EPPKA2-CBHE-JP													
WP#	Deliverable description	Type of deliverable	Due date	Partner(s) involved in WP	Quantitative indicators	Quality indicator/criteria	Reviewer	Tools	Type of Review (Internal/ External)	Frequency / dates of evaluation	Date of delivery	Status	
WP1				PREPARATION (research and state of the art)									JUST
WP1.1	Methodology Pack	Document	14-04-19	JUST	1 Methodology Pack created	Acceptance by reviewers (section 5-Deliverable evaluation form)	UPC, AEI TEXTILS, UNIWA, CRETHIDEV, CIAPE, Materially, INCOTP, BAU, ESITH, ACI, UH2C, AMITH	Deliverable evaluation form	internal	after delivery	27-05-19 (1st draft)	Final	
WP1.2	National Research reports	Document	14-09-19	JUST, UH2C, ACI, AMITH	2 Research reports developed (1 for Jordan and 1 for Morocco) 40 questionnaires from staff of the future textiles centers, collected and analyzed, 40 questionnaires from experts, 20 participants for the focus groups	Acceptance by reviewers (section 5-Deliverable evaluation form)	UPC, AEI TEXTILS, UNIWA, CRETHIDEV, CIAPE, Materially, INCOTP, BAU, ESITH	Deliverable evaluation form	internal	after delivery	14-09-19 (Jordan) 13-12-19 (Morocco)	For review	
WP1.3	EU Best practices and success experience database	Document	14-10-19	INCOTP, UNIWA	10 best practices collected and analysed 1 Database with EU best practices	Acceptance by reviewers (section 5-Deliverable evaluation form)	UPC, AEI TEXTILS, CRETHIDEV, CIAPE, Materially, JUST, BAU, ESITH, ACI, UH2C, AMITH	Deliverable evaluation form	internal	after delivery	03-10-19	For review	
WP1.4	Cross-country research report	Document	14-12-19	JUST	1 Final (cross-country) research report created	Acceptance by reviewers (section 5-Deliverable evaluation form)	UPC, AEI TEXTILS, UNIWA, CRETHIDEV, CIAPE, Materially, INCOTP, BAU, ESITH, ACI, UH2C, AMITH	Deliverable evaluation form	internal	after delivery	14-12-19	For review	
WP2				DEVELOPMENT (capacity building, setting up/upgrading of the centres)									ESITH
WP2.1	Training toolkit	e-document /folder	14-02-20	UNIWA, support from INCOTP, UPC	Structure of the toolkit for the capacity building	Accomplishment	Project Coordinator	Progress Report	internal	after delivery			
			14-05-20	UNIWA, support from all partners	Training content intergrated in the toolkit 1 toolkit created	Acceptance by reviewers (section 5-Deliverable evaluation form)	All partners will evaluate topics they have not developed	Deliverable evaluation form					
WP2.2	Capacity building programme report		14-11-20	UNIWA, UPC, INCOTP, CRE.THI.DEV., AEI TEXTILS (visits)	1 Capacity building session implemented	Accomplishment	Project Coordinator	Progress Report	internal	after training			
		Trainings	31-10-20	UNIWA, UPC, INCOTP, AEI TEXTILS (visits)	15-day training held 2 visits to research centers 2 visits to innovative textile companies 12 members of partner countries staff trained	Average score >3 and percentage of scores ≥ 3 more than 70% of the total answers	Trainees	1.Progress Report 2.Training Course Evaluation Form 3. Participants list	internal	after training			
		Document	14-11-20	CRE.THI.DEV, support from UPC	1 Report about the capacity building for each session created	Acceptance by reviewers (section 5-Deliverable evaluation form)	CIAPE, Materially, JUST, BAU, ESITH, ACI, UH2C, AMITH	Deliverable evaluation form	internal	after delivery			

WP#	Deliverable description	Type of deliverable	Due date	Partner(s) involved in WP	Quantitative indicators	Quality indicator/criteria	Reviewer	Tools	Type of Review (Internal/ External)	Frequency /dates of evaluation	Date of delivery	Status
	<i>Synergetic meetings between EU textile industry experts and HEIs and companies from Jordan and Morocco</i>	Events	14-01-22	AEI TEXTILS with support from CIAPE	1 meeting in Jordan 1 meeting in Morocco	Average score >3 and percentage of scores ≥ 3 more than 70% of the total answers	Partshipants	Event evaluation form (hard copy)	external	after the event		
WP2.3	<i>Equipment for each textile center</i>		14-01-21	BAU, JUST, ESITH, UH2C, support UNIWA and INCDTP	8 textiles testing equipment and devices procured, delivered and installed	1.Stage of procurement 2.Level of accomplishment	Project Coordinator	1. Publication of Procurement 2.Purchase proofs	internal	1.after publication 2.after delivery		
WP2.4	<i>Advanced textile centers' services</i>		14-03-21	CRE.THI.DEV, INCDTP, UNIWA support with ACI and AMITH	4 Centers' services organised and set up	Accomplishment	1.Project Coordinator 2.EQEC members in patner countries	1.Progress Report 2. Sit-rep	1.internal 2.external	1.14/07/2021 2.after accomplishment		
		Content	14-06-21	CRE.THI.DEV, INCDTP, UNIWA support with ACI and AMITH	4 brochures with services for each textile center produced 4x200 copies printed	Acceptance by reviewers (section 5-Deliverable evaluation form)	UPC, AEI TEXTILS, CIAPE, Materially, JUST, BAU, ESITH, UH2C	Deliverable evaluation form	internal	after delivery		
WP2.5	<i>Country-specific entrepreneurial plan</i>	Document	14-12-20	AEI TEXTILS with support from AMITH and ACI	2 Entrepreneurial plans created	Acceptance by reviewers (section 5-Deliverable evaluation form)	UPC, UNIWA, CRETHIDEV, CIAPE, Materially, INCDTP, JUST, BAU, ESITH, UH2C	Deliverable evaluation form	internal	after delivery		
WP2.6	<i>Pilot test reports</i>	Sessions	14-10-21	JUST, BAU, ESITH, UH2C	4 pilot sessions for the Textiles centers	Accomplishment	Project Coordinator	Progress Report	internal	after delivery		
		Document	14-10-21	ESITH,support UNIWA and INCDTP	4 pilot reports drafted for each pilot session	Acceptance by reviewers (section 5-Deliverable evaluation form)	UPC, AEI TEXTILS, , CRETHIDEV, CIAPE, Materially, ACI, AMITH	Deliverable evaluation form	internal	after delivery		
WP2.7	<i>Collaboration platform</i>	Platform/websi te	14-11-21	ESITH, BAU, Materially	1 Collaboration platform developed	Acceptance by reviewers (section 5-Deliverable evaluation form)	UPC, AEI TEXTILS, UNIWA, CRETHIDEV, CIAPE, INCDTP, JUST, ACI, UH2C, AMITH	Deliverable acceptance sheet	internal	after delivery		
					> 50 users subscribed on the platform at the end of the project	Accomplishment	Project Coordinator	Progress Report	internal	after delivery		
					15 evaluations by users	Average score >3 stars out of 5	Users	Pop-up evaluation window	external	6 months after operation start		
WP2.8	<i>Report on synergy from EU advanced textile experts training masterclasses</i>	Sessions	14-09-21	AEI TEXTILS with support from CIAPE, ACI, AMITH, ESITH and JUST	1 masterclass held in Jordan 1 masterclass held in Morocco	Accomplishment	Project Coordinator	Progress Report	internal	after delivery		
		Document	14-09-21	AEI TEXTILS with support from CIAPE, ACI, AMITH, ESITH and JUST	1 report concerning Jordan 1 report concerning Morocco	Acceptance by reviewers (section 5-Deliverable evaluation form)	UPC, UNIWA, Materially, INCDTP, BAU, UH2C, CRETIDEV	Deliverable acceptance sheet	internal	after delivery		
WP3	QUALITY PLAN (quality and evaluation)			CRETHIDEV								
WP3.1	<i>Quality and evaluation Plan</i>	Document	15-03-19	CRE.THI.DEV	1 Quality Plan developed	Acceptance by reviewers (section 5-Deliverable evaluation form)	UPC, AEI TEXTILS, UNIWA, CIAPE, Materially, INCDTP, JUST, BAU, ESITH, ACI, UH2C, AMITH	Deliverable evaluation form	internal	after delivery	15-03-19	Final

WP#	Deliverable description	Type of deliverable	Due date	Partner(s) involved in WP	Quantitative indicators	Quality indicator/criteria	Reviewer	Tools	Type of Review (Internal/External)	Frequency /dates of evaluation	Date of delivery	Status
WP3.2	Quality and evaluation Reports	Document	14/7/2019, 14/1/2020, 14/7/2020, 14/1/2021, 14/7/2021, 14/1/2022	CRE.THI.DEV, UPC	6 Quality & Evaluation reports produced	Accomplishment, no issues	External Quality and Evaluation Committee	Sit-rep	external	after delivery	14-07-2019 14-01-2020	For review
WP4	DISSEMINATION & EXPLOITATION			CIAPE								
WP4.1	Dissemination and Exploitation Plan	Document	14-04-19	CIAPE	1 Dissemination and Exploitation Plan produced	Acceptance by reviewers (section 5-Deliverable evaluation form)	UPC, AEI TEXTILS, UNIWA, CRETHIDEV, Materially, INCDTP, JUST, BAU, ESITH, ACI, UH2C, AMITH	Deliverable evaluation form	internal	after delivery	15-06-19	Final
WP4.2	Data base for contacts & Mailing	Database	14-06-19	CIAPE, JUST, BAU, ESITH, ACI, UH2C, AMITH, Materially (text for mailing)	100 contacts per partner for the contacts in Jordan & Morocco 600 contacts in total	Accomplishment	Project Coordinator	Progress Report	internal	after delivery	14-06-19	Final
WP4.3	Project website and online collaterals	Platform/websi te	14-07-19	Materially, UPC	1 project website	Accomplishment	Project Coordinator	Progress Report	internal	after delivery	03-07-19	Final
			14-07-19	CIAPE, Materially	1 FB page	Accomplishment	Project Coordinator	Progress Report	internal	after delivery	03-07-19	Final
			14-07-19	CIAPE, Materially	1 twitter page	Accomplishment	Project Coordinator	Progress Report	internal	after delivery	03-07-19	Final
			14-10-20	CIAPE, Materially	Project website/social networks: 500 followers	Accomplishment	Project Coordinator	Progress Report	internal	after delivery	Ongoing	
			01/7/2019, 01/1/2020, 01/7/2020, 01/1/2021, 01/7/2021, 01/1/2022	ACI	1. 6 newsletters issued 2. 600 people reached per newsletter's edition	Accomplishment	Project Coordinator	Progress Report	internal	after delivery	16-12-19 Ongoing	Final
WP4.4	Dissemination material-look&feel	Document	14-08-19	Materially	1 logo 1 graphic identity	Acceptance by reviewers (section 5-Deliverable evaluation form)	UPC, AEI TEXTILS, UNIWA, CRETHIDEV, CIAPE, INCDTP, JUST, BAU, ESITH, ACI, UH2C, AMITH	Deliverable evaluation form	internal	after delivery	14-03-19	Final
WP4.4	Dissemination material-leaflet & press pack	Graphic design + content	14-08-19	Materially	Graphic design for leaflets & press pack text on the leaflet	Acceptance by reviewers (section 5-Deliverable evaluation form)	UPC, AEI TEXTILS, UNIWA, CRETHIDEV, CIAPE, INCDTP, JUST, BAU, ESITH, ACI, UH2C, AMITH	Deliverable evaluation form	internal	after delivery	14-09-19	Final
			14-08-19	All partners	300 printed copies of leaflets	Accomplishment	Project Coordinator	Progress Report	internal	after delivery	ongoing	
WP4.5	Sustainable business model for textile centres	Document	14-12-21	AEI TEXTILS, CIAPE, ACI, AMITH	Sustainable business model for Textile centers produced	Acceptance by reviewers (section 5-Deliverable evaluation form)	UPC, UNIWA, CRETHIDEV, Materially, INCDTP, JUST, BAU, ESITH, UH2C	Deliverable evaluation form	internal	after delivery		
WP4.6	Background papers	Document	14-04-20	AMITH and ACI, support from AEI TEXTILS, CIAPE	2 Background papers for the Roundtables-one for Jordan and one for Morocco	Acceptance by reviewers (section 5-Deliverable evaluation form)	UPC, UNIWA, CRETHIDEV, Materially, INCDTP, JUST, BAU, ESITH, UH2C	Deliverable evaluation form	internal	after delivery		

WP#	Deliverable description	Type of deliverable	Due date	Partner(s) involved in WP	Quantitative indicators	Quality indicator/criteria	Reviewer	Tools	Type of Review (Internal/External)	Frequency /dates of evaluation	Date of delivery	Status
WP4.7	Roundtables "Advanced Textiles' centers development and Investment promotion for inclusive and sustainable growth in Jordan" and "Advanced Textiles' centers development and Investment promotion for inclusive and sustainable growth in Morocco"	Events	14-03-21	AMITH, ACI, supprt from AEI TEXTILS	1 Roundtable in Jordan 1 Roundtable in Morocco 30 people participating in each round table	Average score >3 and percentage of scores ≥ 3 more than 70% of the total answers	Participants	1.Event Evaluation Form 2. Participants list	internal	after the event		
WP4.8	Roundtables "Driving innovation and entrepreneurship in advanced textiles"	Events	14-03-21	ACI, AMITH, supprt from AEI TEXTILS	1 Roundtable in Jordan 1 Roundtable in Morocco 30 people participating in each round table	Satisfaction: Average score >3 and percentage of scores ≥ 3 more than 70% of the total answers	Participants	1.Event Evaluation Form 2. Partshipants list	internal	after the event		
WP4.9	Recommendations "How advanced textiles' centers are useful for the economic development of the region"	Document	14-10-21	CIAPE, AEI TEXTILS, ACI, MITH	1 Recommendations paper	Satisfaction: Average score >3 and percentage of scores ≥ 3 more than 70% of the total answers	UPC, UNIWA, CRETHIDEV, Materially, INCDTP, JUST, BAU, ESITH, UH2C	Deliverable evaluation form	internal	after delivery		
					100 recommendations printed	Accomplishment	Project Coordinator	Progress Report	internal	after delivery		
WP4.10	Follow up to the recommendations	Document	14-01-22	ACI, MITH, CIAPE, AEI TEXTILS	1 follow up report in Jordan 1 follow up report in Morocco	Satisfaction: Average score >3 and percentage of scores ≥ 3 more than 70% of the total answers	UPC, UNIWA, CRETHIDEV, Materially, INCDTP, JUST, BAU, ESITH, UH2C	Deliverable evaluation form	internal	after delivery		
WP4.11	Interim Conference in Morocco	Events	14-03-21	ESITH, UH2C, AMITH, CIAPE, JUST	1 Interim conference organized and implemented in Morocco 100 people participating in the interim conference	Satisfaction: Average score >3 and percentage of scores ≥ 3 more than 70% of the total answers	Event Participants	Event evaluation form (hard copy)	internal	after event		
WP4.12	Final conference	Events	14-01-22	JUST, BAU, ACI, CIAPE, UPC	1 Final conference organized and implemented in Jordan 100 people participating in the final conference	Satisfaction: Average score >3 and percentage of scores ≥ 3 more than 70% of the total answers	Event Participants	Event evaluation form (hard copy)	internal	after event		
WP5	MANAGEMENT			UPC								
WP5	Transverse: management activities for the project	Process			Effectiveness and progress of management	Satisfaction: Average score >3 and percentage of scores ≥ 3 more than 70% of the total answers	All partners	Internal evaluation form	internal	every 6 months	on progress	
WP5.1	Project Management Guide	Document	15-02-19	UPC	1 Management Plan developed	Acceptance by reviewers (section 5-Deliverable evaluation form)	AEI TEXTILS, UNIWA, CRETHIDEV, CIAPE, Materially, INCDTP, JUST, BAU, ESITH, ACI, UH2C, AMITH	Deliverable acceptance sheet	internal	after delivery	15-02-19	Final
WP5.2	Interim Report	On-line submission document	14-07-20	UPC, all partners	1 Interim Report produced	Acceptance by EACEA, rating >65	EACEA	Education participants portal, project's outputs	external	14-07-20		
WP5.3	Final Report	On-line submission document	15-01-22	UPC, all partners	1 Final Report produced	Acceptance by EACEA, rating >50	EACEA	Education participants portal, project's outputs	external	15-01-22		

WP#	Deliverable description	Type of deliverable	Due date	Partner(s) involved in WP	Quantitative indicators	Quality indicator/criteria	Reviewer	Tools	Type of Review (Internal/ External)	Frequency /dates of evaluation	Date of delivery	Status
WP5.4	Kickoff meeting	Meeting	14-02-19		Meeting successfully performed	Satisfaction: Average score >3 and percentage of scores ≥ 3 more than 70% of the total answers	Meeting participants	Meeting Evaluation Form	internal	Next Quality and Evaluation report	20-02-19	Final
WP5.5	2nd meeting	Meeting	14-07-19		Meeting successfully performed	Satisfaction: Average score >3 and percentage of scores ≥ 3 more than 70% of the total answers	Meeting participants	Meeting Evaluation Form	internal	Next Quality and Evaluation report	11-07-19	Final
WP5.6	3rd meeting	Meeting	14-12-19		Meeting successfully performed	Satisfaction: Average score >3 and percentage of scores ≥ 3 more than 70% of the total answers	Meeting participants	Meeting Evaluation Form	internal	Next Quality and Evaluation report	14-11-19	Final
WP5.7	4th meeting	Meeting	14-05-20		Meeting successfully performed	Satisfaction: Average score >3 and percentage of scores ≥ 3 more than 70% of the total answers	Meeting participants	Meeting Evaluation Form	internal	Next Quality and Evaluation report		
WP5.8	5th meeting	Meeting	14-10-20		Meeting successfully performed	Satisfaction: Average score >3 and percentage of scores ≥ 3 more than 70% of the total answers	Meeting participants	Meeting Evaluation Form	internal	Next Quality and Evaluation report		
WP5.9	6th meeting	Meeting	14-03-21		Meeting successfully performed	Satisfaction: Average score >3 and percentage of scores ≥ 3 more than 70% of the total answers	Meeting participants	Meeting Evaluation Form	internal	Next Quality and Evaluation report		
WP5.10	6th meeting	Meeting	14-08-21		Meeting successfully performed	Satisfaction: Average score >3 and percentage of scores ≥ 3 more than 70% of the total answers	Meeting participants	Meeting Evaluation Form	internal	Next Quality and Evaluation report		
WP5.11	Final meeting	Meeting	14-01-22		Meeting successfully performed	Satisfaction: Average score >3 and percentage of scores ≥ 3 more than 70% of the total answers	Meeting participants	Meeting Evaluation Form	internal	Next Quality and Evaluation report		

Annex III - Progress report

Erasmus+ KA2 Capacity Building in Higher Education

Annex V - Technical Implementation Report (Progress report on implementation of the action)

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TABLE OF ACHIEVED / PLANNED RESULTS

<u>Title and reference number of the work package (WP)</u>	WP1 (Research and state of the art)
<u>Indicators of achievement and or/performance as indicated in the project proposal</u>	Methodology Pack Report (1) National Research reports (2) EU Best practices and success experiences database Report (1) Cross-country Research Report (1) These indicators are presented in the “Specific and measurable indicators of achievement” column of the table below. Target values appear in parenthesis.

Activities carried out to date for the achievement of this result:

Activity N°	Activity Title	Start date	End date	Place	Description of the activity carried out	Specific and measurable indicators of achievement
1.1	Methodology Pack	Beginning of the project	14/04/2019	Jordan	This electronic document will be produced by JUST and it will provide the guidelines and requirements for the implementation of WP1 activities, this will include the detailed plan for what needs to be done (research activities) and how to approach them (methodology for conducting the desk and field research, timelines and standardized templates for reporting and compiling the results). In addition, it will also include the common tools needed to harmonize the results for conducting the research such as survey, templates, grids for collecting data, guidelines for the focus groups, etc.	Methodology Pack Report Achieved

1.2	National Research Reports	Beginning of the project	14/04/2019	Jordan and Morocco	<p>The electronic report comprising the results from both desk and field research for both of the target countries: Jordan and Morocco. JUST will produce the Jordan component and UH2C the Moroccan part. JUST will compile it in the final report. The national reports will be prepared based on the template elaborated by the WP leader on deliverable 1.1. in order to produce comparable information. It will include the macroeconomic information of the textile sector, the identification of key stakeholders, the needs of the sector both from industry perspective and from university point of view, a strength-opportunity-weakness-threads analysis (SWOT) for the textile sector. It will also include other experiences ongoing, such as projects or national initiatives not detected during the proposal, with the aim of finding synergies.</p>	<p>National Research Reports</p> <p>Achieved</p>
1.3	EU Best practices database and success experiences in capacity building: implications for the textile industry	Beginning of the project	14-10-2019	Romania and Greece	<p>An electronic database will be prepared containing at least 10 best practices identified across Europe with high potential for being transferrable to the partner countries and at least 10 successful EU funded project experiences in capacity building from different sectors. Best practices and success stories included should represent success stories and examples on the following topics:</p> <ul style="list-style-type: none"> - Existing advanced textiles' centers or other centers implemented from different sectors. - Collaboration among universities, BIOs and companies for the sectoral development. - Innovation and entrepreneurship led by HEIs and business collaboration. 	<p>Best Practice Report</p> <p>Achieved</p>

1.4	Cross-country research report	Beginning of the project	14-12-2019	Jordan	The cross-country report (electronic document) will be produced by JUST for compiling and analyzing the key findings and recommendations coming from desk and field research activities and included in national reports. It will include a deep analysis of the learnings from best practices and the status of each partner country to highlight main potentials for improving the implementation. This report will be the main feed to the development activities for all partners. It will be made available to a wide audience by publishing on the project website, newsletters and on partners' social media.	Cross country Report Achieved
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Activities to be carried out for the achievement of this outcome (entire project period: 2 or 3 years)

Activity N°	Activity Title	Start date	End date	Place	Description of the activity to be carried out	Specific and measurable indicators of progress

Changes that have occurred in this result since the original proposal:

The Translation to French and Arabic needs time to be achieved.
Only the methodology back report is translated to Arabic.

<u>Title and reference number of the work package (WP)</u>	WP3-QUALITY PLAN (Quality and evaluation)
<u>Indicators of achievement and or/performance as indicated in the project proposal</u>	- 1 Quality Plan developed - 6 Quality & Evaluation reports produced These indicators are presented in the “Specific and measurable indicators of achievement” column of the table below. Target values appear in parenthesis.

Activities carried out to date for the achievement of this result:

Activity N°	Activity Title	Start date	End date	Place	Description of the activity carried out	Specific and measurable indicators of achievement
3.1	Quality and Evaluation Plan	10/02/19	15/03/19	Greece	Elaboration and finalization of the Quality and Evaluation Plan. The first draft version was produced on 15/03/15, followed by two more draft versions incorporating comments by the PC and the logo of the project. On 27/06/19, the 1 st final version was produced after the quality evaluation process, which was then amended to v2 that includes decisions made during the 2 nd Project Meeting.	1 Quality Plan developed (1) Achieved
3.2	Quality and evaluation Reports	28/06/19	14/01/19	Greece	Elaboration of the 1 st Quality and Evaluation Report. 1 st Progress report included as annex. Elaboration of the 2 nd Quality and Evaluation Report. 2 nd Progress report to be included as annex.	2 Quality & Evaluation reports produced (6) Ongoing
M3.2	External Quality and Evaluation Committee setup	15/09/19	ongoing	Greece, Spain, Morocco, Jordan	3 open calls for the selection of the members of the external Quality Committee were prepared and launched. The procedure was unsuccessful in the case of the External member in Jordan and a new amended call will be published.	3 open calls published Ongoing

Activities to be carried out for the achievement of this outcome (entire project period: 2 or 3 years)

Activity N°	Activity Title	Start date	End date	Place	Description of the activity to be carried out	Specific and measurable indicators of progress
3.2	Quality and evaluation Reports	28/06/19	14/01/21	Athens	4 more Quality and Evaluation reports to be produced, one every 6 months.	6 Quality and evaluation Reports produced in total

Changes that have occurred in this result since the original proposal:

The kick-off-meeting's deliberation with the e-participation of the Project Officer concluded that the External Quality & Evaluation Committee will be composed by at three (3) members instead of six (6), one in Europe, one in Jordan and in Morocco in line with the availability of budget for this purpose.

<u>Title and reference number of the work package (WP)</u>	WP4- DISSEMINATION & EXPLOITATION
<u>Indicators of achievement and or/performance as indicated in the project proposal</u>	<p>Dissemination and Exploitation Plan produced → Achieved 100 contacts per partner in Jordan & Morocco → Achieved 300 printed copies of leaflets → Partially Achieved 1 project logo → Achieved 1 project website → Achieved 1 FB page → Achieved 1 twitter page → Achieved Sustainable business model for Textile centers produced → Draft 2 Roundtables on Entrepreneurship and innovation -1 in Jordan and 1 in Morocco 2 Background papers for the Roundtables - one for Jordan and one for Morocco → Draft 2 Roundtables “Textiles centers development and Investment promotion for inclusive and sustainable growth in Jordan and Morocco” - one for Jordan and one for Morocco → Scheduled 1 Recommendations paper based on the Roundtables produced and circulated 1 Interim conference organized and implemented in Morocco 1 Final conference organized and implemented in Jordan</p>

Activities carried out to date for the achievement of this result:

Activity N°	Activity Title	Start date	End date	Place	Description of the activity carried out
D4.1	Dissemination and Exploitation Plan (1)	15/02/19	14/04/19	Europe (Morocco and Jordan inputs)	Drafting of the dissemination and exploitation plan
D4.2	Data base for contacts & Mailing (1)	15/03/19	14/06/2019	Europe and partner countries (Morocco and Jordan)	Creation of the template for the collection of contents by project partners
D4.3	Project website and online collaterals (3+6)	15/03/19	ongoing	Europe (Morocco and Jordan inputs)	Project website created in English

					Translations texts in Arabic and French ready FB and LinkedIn pages created, managed and animation is ongoing 1 newsletter issued the drafting of the 2 newsletter is ongoing
D4.4	Dissemination material (3)	15/03/19	14/09/19	Europe (Morocco and Jordan inputs)	1 roll up, 1 PPT presentation, 1 leaflet designed and created in EN Translation texts in Arabic and French ready
D4.5	Sustainable business model for advanced textile centres (1)	01/01/20	04/12/21	Europe and partner countries (Morocco and Jordan)	1 document (draft) with the guidelines drafted
D4.6	D4.6 Background papers (4)	01/01/20	14/04/20	Europe and partner countries (Morocco and Jordan)	Background paper discussion is ongoing
D4.7	Roundtables on economic development with the advanced textiles' centers(2)	01/12/19	Ongoing	Partner countries (Jordan) with support from programme countries	Draft agenda for the first roundtable. Dates scheduled for Jordan and Morocco.

Activities to be carried out for the achievement of this outcome (entire project period: 2 or 3 years)

Activity N°	Activity Title	Start date	End date	Place	Description of the activity to be carried out
D4.5	Sustainable business model for advanced textile centres (1)	01/01/20	04/12/21		

D4.6	Background papers (4)	01/01/20	14/04/20		
D4.7	Roundtables on economic development with the advanced textiles' centers(2)	01/03/19	14/03/21		
D4.8	Roundtables on entrepreneurial opportunities with the advanced textiles' centers (2)	01/03/20	14/03/21		
D4.9	Recommendations How advanced textiles' centres are useful for the economic development of the region" (1)	15/07/21	14/10/21		
D4.10	Follow-up report (1)	15/11/21	14/01/22		
D4.11	Interim conference (1)	14/01/21	14/03/21		
D4.12	Final conference (1)	15/11/21	14/01/22		

Changes that have occurred in this result since the original proposal:

Database has been de-localized to each partner individually to comply with GDPR.

Each partner has its own database using the template provided by CIAPE.

The outcomes of this action will not be affected, as the sending will have the same outreach level as initially foreseen.

De-localization will also facilitate the sending in the right language to each target group and also will facilitate the known sender for receivers with higher possibility of click and enter.

<u>Title and reference number of the work package (WP)</u>	MANAGEMENT
<u>Indicators of achievement and or/performance as indicated in the project proposal</u>	<ul style="list-style-type: none"> • 1 Interim conference organized and implemented in Morocco • 1 Final conference organized and implemented in Jordan • 1 Management Plan developed

	<ul style="list-style-type: none"> • 1 Interim Report produced • 1 Final Report produced • Kick-off meeting in Spain • 2nd consortium meeting in Romania • 3rd consortium meeting in Morocco • 4th consortium meeting in Jordan • 5th consortium meeting in Greece • 6th consortium meeting in Morocco • 7th consortium meeting in Italy • Final Meeting in Jordan
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Activities carried out to date for the achievement of this result:

Activity N°	Activity Title	Start date	End date	Place	Description of the activity carried out	Specific and measurable indicators of achievement
5.1	Project Management Guide	15/01/2019	25/02/2019	Terrassa	An internal document agreed by all partners was presented for all partners during the 1 st partnership meeting. This document defines management planning for the whole duration of the project and set rules for partnership functioning and for project management. This document was produced on	1 management plan developed Achieved
5.4.	Kick off meeting	01/02/2019	25/02/2019	Terrassa	The kick of meeting held in Terrassa from 18 to 20 February 2019 and was organized by UPC (the PC). I was last 3 days and served to discuss the project structure and planning, management and financial issues and to plan preliminary project activities. The Project Management Guide was validated by all partners during this	Kick-off meeting in Spain Achieved

					meeting. Moreover, other partners presented the methodology and timeline of the WPs that they are responsible for. The minutes of the meeting corresponding to D 5.4 were prepared and shared with the partners on 25-02-2019	
D 5.5.	2 nd Project Meeting	10/07/2019	24/07/2019	Bucharest (Romania)	The 2 nd Project meeting was organized by INCDTP and held in Bucharest (Romania) from 10 to 12 th July 2019. During this meeting the progress of deliverables, management information and planning, executing and evaluation of activities was discussed. The minutes of the meeting corresponding to D 5.5 were prepared and shared with the partners on 24-07-2019	2 nd Project meeting in Romania Achieved
D 5.6.	3 rd Project Meeting	11/11/2019	26/11/2019	Casablanca (Morocco)	The 3 rd Project meeting was organized by UH2C and ESITH with UPC help and held in Casablanca and Marrakech (Morocco) from 11 to 14 th November 2019. The days 13-14 th held in Marrakech to allow the present the project on the ITMC Conference (7th Edition of the International Conference on Intelligent Textiles & Mass Customisation). During this meeting the progress of deliverables, management information and planning, executing and evaluation of activities was discussed.	3 rd Project meeting in Morocco Achieved

					The minutes of the meeting corresponding to D 5.6 were prepared and shared with the partners on 26-11-2019	
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Activities to be carried out for the achievement of this outcome (entire project period: 2 or 3 years)

Activity N°	Activity Title	Start date	End date	Place	Description of the activity to be carried out	Specific and measurable indicators of progress
5.2.	Interim Report		15/06/2020	Terrassa (Spain)	The Interim Report (electronic document) will be elaborated according to the EC guidelines and requirements – using the template provided. It will be prepared by UPC, based on inputs from all project partners	1 Interim report produced
5.3.	Final Report		15/01/2022	Terrassa (Spain)	The Final Report (electronic document) will be elaborated according to the EC guidelines and requirements – using the template provided. It will be prepared by UPC, based on inputs from all project partners	1 final report produced
D 5.7.	4 th Project Meeting		14/05/2019	As-Salt (Jordan)	The 4th project meeting will be organised by BAU in Jordan. This meeting will serve the purpose of planning, executing common tasks and evaluating activities. 2 participants per partner will be involved.	4 th Consortium meeting in Jordan
D 5.8.	5 th Project Meeting		14/10/2020	Athens (Greece)	The 5th project meeting will be organised by PUAS in Greece. This meeting will serve the purpose of planning, executing common tasks and evaluating activities. 2 participants per partner will be involved.	5 th Consortium meeting in Greece

D 5.9.	6 th Project Meeting		14/03/2021	Casablanca (Morocco)	The 6th project meeting will be organised by ESITH in Casablanca, Morocco. This meeting will serve the purpose of planning, executing common tasks and evaluating activities. 2 participants per partner will be involved.	6 th Consortium meeting in Morocco
D 5.10	7 th Project Meeting		14/08/2021	Rome (Italy)	The 7th project meeting will be organised by CIAPE in Italy. This meeting will serve the purpose of planning, executing common tasks and evaluating activities. 2 participants per partner will be involved.	7 th Consortium meeting in Italy
D 5.11	Final Project Meeting		14/01/2022	Irbid (Jordan)	The final project meeting will be organised by JUST in Jordan. This meeting will review all project results and the focus will be especially sustainability issues. 2 participants per partner will be involved.	Final meeting in Jordan

Changes that have occurred in this result since the original proposal:

Only small changes with the participants attending the meetings (in some cases less than 1 or more than 2 per partner) and the days spent on the meetings that have been adjusted depending on the meeting to better manage the project.

